

**PLANNING COMMISSION  
Regular Meeting Minutes  
Tuesday, September 19, 2023**

A Regular meeting of the Towanda Borough Planning Commission was held on Tuesday, September 19, 2023, in the Council Room of the Towanda Municipal Building, 724 Main Street, Towanda, PA.

The meeting was called to order by Planning Commission Chairman Shane Mize at 7:04 PM.

**Members Present:** Chairman Shane Mize, Co-Chairman Kevin Doupe', Mark Christini, Erin Groves, Roger Hatch, & Scott Hauser

**Members Absent:** Jim Lacey & William Kovalcin, Diane Siegmund

**Citizens to be Heard or Guests:** None present.

**Minutes:**

A motion was made by Mr. Christini and seconded by Mr. Doupe' to approve the previous Public & Regular meeting minutes for August 15, 2023. Motion passed.

**New Business:**

A. A discussion occurred about meeting attendance and the difficulty recently of reaching a quorum of (5) members. The "PLANNING COMMISSION IN PENNSYLVANIA" document was mentioned regarding section VI. **Membership, Appointment, and Organization**. It was decided to check and make sure all currently appointed PC members desire to stay on the commission and that they will be able to regularly attend meetings in the future.

**Old Business:**

A. Mr. Christini stated that the zoning hearing board held a meeting on August 29th where it was decided to approve the application of Mylen Madigan IV and grant the right to convert the non-conforming dental office to a retail store. Solicitor Smith stated that the Borough has the right to appeal the decision.

**FUTURE Business:**

A. Update Regional Comprehensive Plan – Regional Comprehensive Plan as adopted in 2008 – link below:

[Central Bradford Comprehensive Plan Executive Summary](#)

[Central Bradford Region Comprehensive Plan](#)

[Central Bradford Region Comprehensive Plan Appendix](#)

We currently do have the grant and it will involve Towanda Township, North Towanda Township, and Towanda Borough. It should be able to advance in the future.

B. DCED Grant Approved – Point committee for bundled projects.

1. Tommy Fairchild Memorial Park (formerly Riverfront Park)
2. YMCA (SCI) Complex Master Plan (including the Memorial Park playground).
3. Third Ward Park.
4. The TRAIL project with the possibility of connecting all Towanda Borough Parks and municipal grounds with the trail.

DCED awarded the Parks Master Plan grant through the Greenways, Trails & Recreation. Stifler-McGraw is the consultant.

C. Downtown Revitalization – To date we have received over \$80,00 in funds towards this plan.

**Adjournment:**

A motion to adjourn was made by Mr. Kovalcin and seconded by Mr. Mize at 7:39 PM.

The next meeting will be held on Tuesday, October 17, 2023, at 7 PM.



Recording Secretary  
Planning Commission